

JOINT COUNCIL OF EXTENSION PROFESSIONALS (JCEP)
2018 Team Award
Nominations due February 16, 2018 by 5 p.m.

Wisconsin's Joint Council of Extension Professionals (JCEP) is a partnership of Extension associations working to promote communication, cooperation and professionalism among all Extension Educators. JCEP focuses on strengthening the efforts of the member organizations (ESP, WACAA, WAE4-HYDP, WEAFCs, WEECDA) and accomplishing what each cannot do individually.

AWARD INTENT:

- The JCEP Team Award is intended to recognize multi-disciplinary work within our member associations. This state-level award includes a \$1000 cash prize to be divided equally among team members*.
- The award winning nomination will be displayed at the JCEP Annual Conference. It will be the responsibility of the award recipient to contact the JCEP Committee Chairs to confirm location of display at the annual JCEP Conference.
- Award winner may also submit to be considered for the National JCEP "Excellence in Teamwork" award.

ELIGIBILITY:

To be eligible for the JCEP Team Award, a team must have "members in good standing" representing at least two of the following JCEP member associations: ESP, WACAA, WAE4-HYDP, WEAFCs, or WEECDA. ***At least two program areas must be represented among the team members.***

The described educational program must meritoriously meet the need(s) identified within the community or communities involved.

NOMINATION FORMAT AND PROCEDURES:

- Indicate **the name or title of the educational program** or team being nominated for the award.
- Identify the name, title/position, program area, and association membership (s) **for each team member**.
- Indicate the **nominator's contact information** (including name, e-mail address, phone number.)
- Indicate **who will accept this award** (if chosen) at the JCEP Conference All Associations Luncheon. Please include name and e-mail address for all who will be in attendance.
- Nomination Statement: Please provide a brief (600 word maximum) description of the program. The **nomination statement should be submitted via email** to all members of the JCEP Promotions and Marketing Committee (see below for e-mail addresses).
- Supplementary Material (optional): Nominators may submit up to three supplementary materials to support their nomination. **It is preferred that these materials be submitted electronically with the Nomination Statement.** If this is not possible, please contact the Chair of the JCEP Promotions and Marketing Committee and be prepared to mail a copy of the supplementary **materials to each member** of the JCEP Promotions and Marketing Committee. The strength of the Nomination Statement remains paramount. Examples of supplementary

materials include: video/audio recordings (5 minute max), brochures, newspaper articles, photos, testimonials, and evaluation data.

AWARD CRITERIA (100 Points):

The program meets identified need (s) within the community(ies). (10 points)

The audience and situation are described. Relationship to educational program is clear. (5 points)

The role of each team member is specified including the role of community partners if applicable. Each team member contributes in a meaningful way. (35 points)

Measurable outcome(s) with respect to the team efforts are detailed. When possible, include short-term, intermediate, and/or long-term outcomes and the program's impacts on the audience or community's knowledge gained, behavior change, and/or increased community capacity. (40 points)

The team intends to share the results of the program with colleagues. (10 points)

DEADLINE:

Nomination Statement must be received electronically by all members of the JCEP Promotions and Marketing Committee **on or before February 16, 2018**. **Supplementary materials sent via mail must be received by all Committee members on or before February 16, 2018**. Please allow time for delivery!

NOTICE:

If selected as the JCEP Team award winner, the \$1,000 will either be divided between each team member or given as one lump sum to a county to use for future team programming (Choose 1).

- Divide between the team members
- Make check payable to _____ County

**The JCEP Promotions & Marketing Committee Chair is obligated to report the recipients of the cash prize to UW-Extension Business Services to ensure that tax implications are taken care of in the payroll process.*

2017-2018 JCEP Promotions and Marketing Committee

Heather Schlessner, Chair

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