

**JOINT COUNCIL OF EXTENSION PROFESSIONALS  
2012 JCEP Team Award**

**Purpose and Recognition.** In an effort to encourage work across disciplines within UW-Cooperative Extension, JCEP is again seeking nominations for its annual team award. **This state-level award includes a \$1000 cash prize to be divided equally among team members\***. The winning application may also be displayed at the JCEP Annual Conference and will form the basis of a news release to local media.

**ELIGIBILITY CRITERIA**

- 1) A minimum of two of the team's members must be "members in good standing" representing at least two of the following JCEP member associations: ESP, WACAA, WAE4-HYDP, WEAFCs, or WEECDA. At least two program areas must be represented among the team members.
- 2) The described educational program must meritoriously meet the need(s) identified within the community or communities involved.

**Application must include the following:**

**Team Members' Names, Positions, Program Areas, Associations:**

**Team or Educational Program Name:**

**Nominator's Name/Signature (if mailed):**

**Nominator's Phone:**

**Who will accept the award at the All Associations Luncheon on April 12<sup>th</sup> if chosen?** Please include names, phone numbers and e-mail addresses.

**News Release Information:** Please note where you would like the news release to be sent in the event your nomination should win the award. Include address/es. If possible, include one 5"x7" photo or digital photo file of your team or team effort. Remember to identify the people in the picture.

**Documentation Procedures**

**Supporting Statement:** Attach a supporting statement to this nomination form. Briefly describe the program (600 words maximum). Criteria include:

- The program meets identified need(s) within the community(ies) involved. (10 points)
- The audience and situation are described. Relationship to educational program is clear. (5 points)
- The role of each team member is specified including the role of community partners if applicable. Share how each member contributes in a meaningful way. (35 points)
- The measurable outcome(s) with respect to the team efforts within their community are detailed. (40 points) How does the application reflect short-term, intermediate, and/or long-term outcomes? What impact does the program have on the audience or community in terms of knowledge gained, behavior change, and/or building community capacity, etc?
- Describe how the team intends to share the results of the program with colleagues (10 points)

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**Supplementary Material (optional):** Nominators may submit up to three supplementary materials attached to their nomination. **A copy of each supplementary item must be mailed directly to the committee members.** However, the strength of the brief “Supporting Statement” remains paramount. Examples of supplementary materials include: video or audio tapes (5 minute excerpt, maximum), brochures, newspaper articles, photos, testimonials, and evaluation data.

### **Deadline:**

- **If sending by E-mail**– Send electronically one completed nomination form to each of the JCEP Promotions & Marketing Committee members listed below, and mail the supplementary materials, **postmarked no later than Friday, March 2<sup>nd</sup>, 2012.**
- **If sending by mail** - Send one completed nomination form and supplementary materials to each of the JCEP Promotions & Marketing Committee members listed below, **postmarked no later than Friday, March 2<sup>nd</sup>, 2012.**

**For more information or with questions, contact your Association representative on the 2011-2012 JCEP Promotions & Marketing Committee:**

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\*The JCEP Promotions & Marketing Committee Chair is obligated to report the recipients of the cash prize to UW-Extension Business Services to ensure that tax implications are taken care of in the payroll process.