

AS YOU RETURN TO YOUR TABLE

THINK OF THE PROGRAMS AND IMPACTS YOU ARE MOST PROUD OF OR EXCITED ABOUT

WRITE A COUPLE DOWN (OR AS MANY AS YOU WANT)

***NOTE Program** is a general term that includes organizational responses to local and statewide issues and includes educational, outreach, and/or research responses to issues



FIND A PARTNER AND SHARE

- 1. Choose one program
- Each partner has 5 minutes to share (I will notify you of time to switch)
- 3. This is a conversation partners can ask questions



REFLECT:

Take 2-3 minutes to consider your partner's questions

& feedback and other details of interest to them.

Write a sentence that captures the details you

shared: What you did, with whom, what happened,

plus any evidence to support the result.



FIND A NEW PARTNER

- Choose a program either the same or a different one from your list
- 2. Each partner has 5 minutes to share
- 3. Partners can ask questions



REFLECT:

- 1. Again, jot down or revise the details of your program accomplishment
- 2. Who else would be interested in this outcome?
- 3. What else do you need to better tell your story? Improve or evolve your program?



YOUR PROGRAMMING IS EXTENSION'S PRODUCT

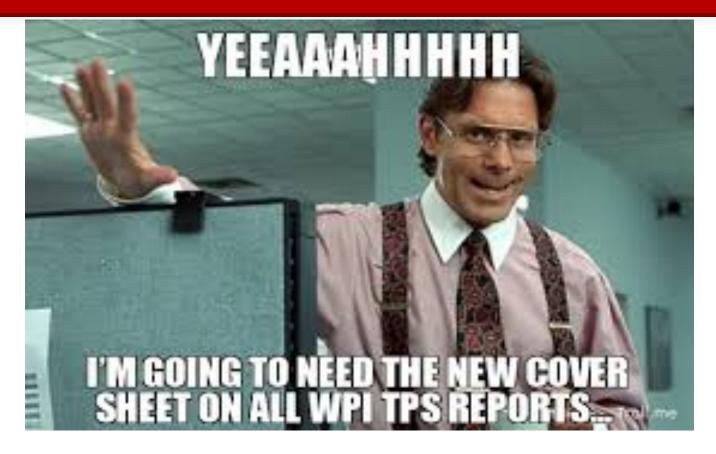
- We continue to rely on your insights and agency as a professional to determine and contribute to program development and delivery
- Our goal is to provide resources, structure and supports to facilitate and add value to the programming work that all of you do



Goals for a system to identify and communicate:

- 1. Emerging needs, grounded in local context
- 2. Opportunities for research to practice connection
- 3. Best practices, program success and collective impact







Current Elements:

- 1. Individual Plans of Work
- 2. Recording Results
- Developmental Situational Analysis --> Program Priorities, Team and Extension Program Plans of Work



Individual Plans of Work

WHY

- To strengthen our work
- To inform collective
 efforts
- To demonstrate best
 practice and
 communicate with others

WHAT

- Situation Statement
- Audience
- Goals for the program
- Action plan
- Evaluation
 - Professional Development



Individual Plans of Work - Support

- 1. Streamlined Template & Upload System
- 2. Program Support Services Support
 - Help language and Recorded Zoom
 - Capacity Building Sessions
 - Office Hours

3. Programmatic Feedback and Support



Recording Results

UA	DT		
UJA	R I	FR	Y
			_

- DIRECT CONTACTS
- PILOT 2019 (INDIRECT CONTACTS)

BI-ANNUAL (NARRATIVE)

- OUTCOME STATEMENT (250 WORDS)
- ACCESS RECORD

BI-ANNUAL (UPDATED)

- PARTNERS
- SCHOLARLY PRODUCTS



Recording Results- Support

- 1. Reduced Requests & Clarifying Instructions
- 2. Program Support Services Support
 - Help language & Help Desk
 - Capacity Building Sessions
 - Office Hours
- 3. Programmatic/Campus Guidance



Plans of Work & Recording Results

Situation Statement

Goals and Action

Evaluation Plan

Why You Engaged What Happened What Evidence You Have



Home My Results
Colleague Results
Policy & Requirements Help

Cooperative Extension Planning and Recording Portal

The Planning and Recording Portal is a platform to support the secure access to & storage of data about UW-Cooperative Extension educational programs. The site is where every Cooperative Extension employee records and shares key information about their work.

Search

Search the portal by searching for a colleague and reviewing their work.

Search The Portal

Recording Results: Reporting Our Activities and Outputs

Add Participation Record Add Organizations/Partnerships

Recording Results: Organizational Learning & Sharing Outcomes

Add Outcome Statement Add an Expanding Access Record Add Scholarly Work

External Reporting Systems & Applications

4H-Online PEARS (FoodWIse) Parity Calculator for Participation Data

Where to find Help

The latest help and deadlines can be found on the Policies and Requirements Help page. Additional help can be found in the "Help" menu on top of this website.



Planning and Recording Results Important Dates

Annual Timeline	Element
February 1	Individual Plans of Work Submissions
March 31	Quarterly Participant Records
June 30	Quarterly Participant Records, Outcome and Access Record. Add/Review Partners & Scholarship
September 30	Quarterly Participant Record
December 31	Quarterly Participant Records, Outcome and Access Record. Add/Review Partners & Scholarship



Continuous Improvement Needed!